UNITED STATES DISTRICT COURT
Southern District of Indiana

Kristine L. Seufert, Clerk of Court

Birch Bayh Federal Building
& U.S. Courthouse, Room 105
46 East Ohio Street
Indianapolis, IN 46204
(317) 229-3700

U.S. Courthouse, Room 104
921 Ohio Street
Terre Haute, IN 47807
(812) 231-1840

Winfield K. Denton Federal Building
& U. S. Courthouse, Room 304
101 NW Martin Luther King Blvd.
Evansville, IN 47708
(812) 434-6410

Lee H. Hamilton Federal Building
& U.S. Courthouse, Room 210
121 West Spring Street
New Albany, IN 47150
(812) 542-4510

TO SOUTHERN DISTRICT OF INDIANA BAR APPLICANTS
WHO HAVE PASSED THE JULY 2026 INDIANA BAR EXAMINATION:

On Monday, October 26, 2026, a ceremony for attorneys seeking admission to the United States District Court for the Southern District of Indiana will be held in conjunction with the State of Indiana bar admission ceremony. Attorneys wishing to be admitted to practice in the Southern District of Indiana during the admission ceremony must complete the following steps – **including paying the $249 admission fee** – on or before **Monday, October 19, 2026.**

1. Register for a PACER account at pacer.uscourts.gov. **Note:** If you already have a PACER account , proceed to Step 3.
   Click the first tab "Register for an Account," followed by "Attorney Filers for CM/ECF," click on "Register for a PACER account."
2. Complete the PACER registration process.
3. When PACER registration is complete, click on Manage My Account, click on the Maintenance tab, then click on Attorney Admissions/E-File Registration hyperlink.
4. Select the court type – U.S. District Courts and select the court to which you seek admission –Indiana Southern.
5. Click "Attorney Admissions and E-file." Follow the prompts and complete the required fields. **Note:** Leave the sponsoring attorney information BLANK.
6. Complete the registration process and submit your application.
7. **Your application must be received by the court no later than Monday, October 12, 2026, to allow for processing.**
8. Upon receipt of an email from the Court with instructions, **pay the admission fee no later than Monday, October 19, 2026.**

Attend the admission ceremony and receive the Oath of Admission to the Southern District of Indiana. Immediately following the ceremony, a Court representative will present your Certificate of Admission.

If you do not choose to be admitted to the Southern District of Indiana at the time of this ceremony, you may seek admission through PACER at a later date. Please contact the Clerk's Office at (317) 229-3700 if you have any questions.

Sincerely,

Kristine L. Seufert

Kristine L. Seufert, Clerk of Court